

Bid invited for disposal of Old IT Servers, Routers, Switches & Racks lying at its Data Centre, Navi Mumbai and Data Recovery Centre, Hyderabad

Bihar Gramin Bank invites sealed bids from authorized and registered CPCB/SPCB approved e-waste recyclers/re-processors for disposal of obsolete IT hardware including Servers, Storage Devices, Routers, Switches, SAN Switches, Racks, LAN/Fibre Cabling and related accessories lying at:

1. Central Bank of India Data Centre, Sector-11, CBD Belapur, Navi Mumbai – 400614
2. Central Bank of India Data Recovery Centre, Bank Street, Koti, Hyderabad

The disposal shall be conducted on “As Is Where Is”, “As Is What Is”, and “No Complaint Basis”.

Interested bidders meeting eligibility criteria may submit Technical Bid and Commercial Bid in separate sealed envelopes as per terms and conditions mentioned in this tender document.

S. No.	Items	Quantity
1	Old IT Servers, Storage, Routers, Switches and other related allied equipment's.	285
2	Server Racks	25
3	HDD/SDD	887

You are requested to send quotation in sealed envelope duly super scribed “**Quotation for e-waste hardware at Bihar Gramin Bank.**” It is to be noted that amount has to be quoted for all items, no item should be left blank.

The list of Old IT Servers, Storage, Routers, Switches and related equipment is attached for your reference.

Data Sanitization & Media Destruction

Successful bidder shall ensure secure destruction/sanitization of all data-bearing devices including HDDs, SSDs, SAN disks, tapes, flash storage devices etc. in compliance with RBI/NABARD/CERT-In guidelines.

The following process shall be mandatory:

- Degaussing of HDDs wherever applicable.
- Physical destruction/shredding/crushing of HDDs/SSDs/storage media after degaussing.
- Removal of all storage media from servers/storage devices before disposal.
- Certificate of Data Destruction to be submitted item-wise serial number wise.
- Data destruction activity may be carried out in presence of Bank officials.
- No storage media shall be reused/resold without Bank's written approval.

Removal of Cabling and Accessories

Successful bidder shall remove all LAN cables, fiber cables, patch cords, power cables, earthing wires, cable managers and other related accessories lying inside racks and beneath the raised floor of Data Centre/Data Recovery Centre.

The bidder shall ensure:

- No damage to existing live infrastructure.
- Proper segregation of reusable and scrap material.
- Proper housekeeping and cleaning after completion.
- Removal of all debris/waste generated during dismantling.

Any damage caused to Bank/hosting DC infrastructure during dismantling/removal shall be recovered from the successful bidder.

Liability Clause

Successful bidder shall be fully responsible for:

- Safety of manpower deployed
- Compliance with labour laws
- Any accident/injury during execution
- Damage caused to Bank/hosting DC infrastructure

Bank shall not be liable for any injury, loss, theft, accident or damages during execution of work.

Confidentiality

Bidder shall maintain strict confidentiality regarding Bank's infrastructure, network architecture, configurations, customer data and all information observed during disposal activities.

No photographs/videos shall be taken inside DC/DR premises without written permission from the Bank.

Terms & Conditions:

- 1) Bid will be submitted in two separate sealed envelopes- **Envelope A** - Technical Bid documents as specified in points 16-20 of the enclosed compliance statement and **Envelope B** - Commercial Bid as per **Annexure – 1**.
- 2) Query may be sent on HOITD@BGB.BANK.IN. Any query after 04th of June 2026 will not be entertained.
- 3) Quotations in sealed envelope must reach on mentioned address **on or before 15.06.2026 upto 16:00 hours**.
- 4) Bidder whose Technical bid document found valid will only be eligible for commercial bid opening.
- 5) Successful bidder shall be determined based on the "Highest amount payable to bank (A-B)".
- 6) **Payment Terms**- H1/Successful bidder has to deposit the 85 % of quoted bid amount within 7 working days of written communication from Bank. Hardware will be handed over after 100% payment received from bidder to Bank.
- 7) All the disposal items shall be handed over centrally from following address:

**Central Bank of India,
Data Centre, Sector 11,
Opposite CBD Belapur Railway Station
CBD Belapur, Navi Mumbai-400614.**

And

**Central Bank of India
Data Recovery Centre,**

**Bank Street, Koti,
Hyderabad-500095, Telangana**

- 8) H1/Successful bidder has to pick up all the items and complete the disposal process within 15 days of written confirmation after 85% of the payment from the bidder. Any delay will attract penalty up to 10 % of the Bid Value.
- 9) Cost of account of Transportation / Loading / Govt. Statutory obligations / Certifications / NOC / any other charges will be borne by successful bidder only.
- 10) Bidder has to submit the certificate having certified that the entire hardware as listed in this tendering process has been scrapped/ disposed off in compliance to the disposal norms of CPCB/SPCB.
- 11) The Bank reserves the right to accept or reject any or all bids, wholly or partially, without assigning any reason whatsoever. The decision of the Bank shall be final and binding on all bidders.
- 12) Any dispute arising out of this tender shall be subject to jurisdiction of courts at Patna, Bihar only.
- 13) Successful bidder shall coordinate with Bank officials and hosting Data Centre authorities for gate pass, access approvals, material movement and execution schedule.

Document/Format for Technical & Commercial Bids:

a) Technical bid should contain following documents-

1. Bidder has to submit the copy of valid E-waste certificate from CPCB/SPCB along with passbook, having scrap entries at the time of bid submission.
2. The E-waste Certificate should be valid for minimum period of **6 months** at the time of Bid submission.
3. Bidder should have a valid GST number. The copy of the same should be submitted at the time of Bid submission.
4. Undertaking that bidder is not debarred/blacklisted from any Govt/PSU organization on their letterhead duly signed & stamped as per attached format.
5. Certification of compliance of all terms & conditions on their letterhead duly signed & stamped as per attached format.
6. Documentary evidence of e-Waste scrapping unit address and communication detail.

b) Commercial Bid should be submitted as per the format attached (**Annexure-1**) on letter head of the Bidder's Company duly signed and stamped.

Contact Details for inspection of hardware items identified for disposal:

Location:

**Central Bank of India,
Data Centre, Sector 11,
Opposite CBD Belapur Railway Station
CBD Belapur, Navi Mumbai-400614.**

And

**Central Bank of India
Data Recovery Centre,
Bank Street, Koti,
Hyderabad-500095, Telangana**

BID/Quotation Submission Address:

Bihar Gramin Bank
Head Office,
Information Technology Department
Shri Vishnu Commercial Complex,
NH-30, New Bypass,
Near BP Highway Service Petrol Pump,
Asochak, Kumhrar,
Patna - 800030, Bihar

For any other clarification kindly contact:

- 1) Prince Kumar (Manager) – 8709685974
- 2) Praveen Kumar (Senior Manager)– 7897858888
- 3) Rakesh Kumar(Chief Manager)- 9973546430